



## **2019 Excellence Award Nomination Small Organization**

The Small Nonprofit Excellence Award recognizes a nonprofit organization with an annual budget of \$250,000 or less. Despite its small size, this organization has managed to fulfill its mission and make major contributions to the population that it serves.

**Please be as specific as possible when completing the nomination and be sure to highlight why the organization is uniquely qualified for this award. Nominations should convey how the organization:**

1. Does a remarkable job, given its small budget, in achieving meaningful and measurable outcomes
2. Has used strategy, innovation, or partnerships to leverage resources and make the greatest impact possible
3. Has overcome challenges or maintained organizational health despite its small budget
4. Has a strong plan for sustainability and/or growth

**Deadline:** The deadline for all nominations is **Friday, March 1, 2019.**

**Submission Instructions:**

Nominations must be submitted through our online form by March 1, 2019. Please visit [this page](#) to submit your nomination.

We suggest you draft your answers in a Word document before submitting your nomination online. For your convenience, the nomination questions are listed on the next page..

**Additional Information:**

Refer to the Excellence Award FAQ page on the MNN website for more information about Nonprofit Awareness Day and the Excellence Award judging process.

**Questions:**

Please contact Marta Hodgkins-Sumner at [mhodgkins-sumner@massnonprofitnet.org](mailto:mhodgkins-sumner@massnonprofitnet.org) or 617-330-1188x281.

# Small Organization Excellence Award Nomination Form

**\*\*Please prepare the questions below and complete the online nomination form at [www.massnonprofitnet.org/nominate](http://www.massnonprofitnet.org/nominate)\*\***

## **Nominee Information:**

- Organization
- Primary Contact Name
- Title
- Email Address
- Phone Number

- 1. Provide a brief overview of the organization, including mission, approximate size, date established, programs and services offered, and populations served. (150 word limit)**
- 2. Given its small budget, what meaningful and measurable outcomes has the organization achieved? (Please use specific examples, 200 word limit)**
- 3. How has the organization used strategy, innovation, or partnerships to leverage resources and make the greatest impact possible? (Please use specific examples, 200 word limit)**
- 4. How has the organization either overcome challenges or maintained organizational health? (Please use specific examples, 200 word limit)**
- 5. Provide a clear description of the organization's plan for sustainability and/or growth. (Please use specific examples, 200 word limit)**

## **Nominator Contact Information: (Please leave blank if self-nominating.)**

- Your Name
- Your Title
- Your Organization
- Your Relationship to Organization
- Your Email Address
- Your Phone Number