



## **2016 Excellence Award Nomination Small Organization: Doing More with Less**

The Small Nonprofit Excellence Award recognizes a nonprofit organization whose budget size is \$250,000 or less and that, despite their small size, has managed to fulfill their mission and make major contributions to the population they serve.

**Please be as specific as possible when completing the nomination and be sure to highlight why the nominee is uniquely qualified for this award. Nominations will effectively convey the following criteria about how the organization:**

1. Overcame challenges related to having a small budget in order to fulfill its missions
2. Created and implemented effective organizational strategies to increase capacity, strengthen programs and/or amass resources.
3. Utilized strategic or innovative methods to leverage resources and staff in order to make the greatest impact possible
4. Achieved meaningful and measureable outcomes with a strong plan for sustainability

**Deadline:** The deadline for all nominations is **Friday, March 18, 2016.**

### **Submission Instructions:**

Nominations must be submitted through our online form by March 18, 2016. Please visit [www.massnonprofitnet.org/nominate](http://www.massnonprofitnet.org/nominate) to submit your nomination.

Online submission progress can be saved and resumed later, but we suggest you create a word document with your answers just in case. For your convenience, the nomination questions are also listed on the next page.

### **Additional Information:**

Refer to the Excellence Award FAQ page on the MNN website for more information about Nonprofit Awareness Day and the Excellence Award judging process.

### **Questions:**

Please contact Emily Tamanaha at [etamanaha@massnonprofitnet.org](mailto:etamanaha@massnonprofitnet.org) or 617-330-1188x281.



# Small Organization Excellence Award Nomination Form

**\*\*Please prepare the questions below and complete the online nomination form at [www.massnonprofitnet.org/nominate](http://www.massnonprofitnet.org/nominate)\*\***

**1. Nominee Information:**

Organization:

- 2. Provide a brief overview of the organization, including mission, approximate size and date established, programs and services offered, and populations served. (150 word limit)**
- 3. Given its small budget, what challenges did the nominee work to overcome in order to fulfill its mission and achieve goals? (200 word limit)**
- 4. Explain what organizational strategies the nominee implemented to achieve its goals. Specifically reference how they increased their staff capacity, strengthened programs and/or amassed resources. (200 word limit)**
- 5. Describe the tools and methods used to leverage resources and staff in order to make the greatest impact possible. Include examples. (200 word limit)**
- 6. Provide a clear description of how the nominee achieved meaningful and measurable outcomes and how they plan to sustain these efforts in the future. Specify why these outcomes are impressive given the size of the organization. (200 word limit)**

**7. Nominee Contact Information:**

Name:

Title:

Organization:

Email Address:

Phone Number:

**8. Nominator Contact Information: (Please leave blank if self-nominating.)**

Name:

Email Address:

Phone Number: